

**Management Development Programme**

**On**

**MONITORING AND EVALUATION**

**OF**

**HEALTH PROGRAMMES**

**21-25 November 2011**

*Organised by*



**Institute of Health Management Research  
Jaipur**

## Background

Monitoring and Evaluation (M&E) is an important component of programme management, which is crucial in assessing whether the key activities of a programme or a project are being carried out as planned, and whether these activities have expected effects. It helps manage the resources and activities of the programme to enhance its impact along a continuum, from short term to long term. Systematic management and use of information enhances the effectiveness of a programme by establishing clear links between programme goals and objectives and expected results or outcomes. It can help managers to obtain relevant information that can subsequently be used as the basis for programmatic fine-tuning with new solutions, reorientation of the programme and future course of planning.

The programme offers intensive training covering fundamental concepts and tools for M&E with emphasis on designing and implementing effective management information systems for health programmes, including National Rural Health Mission (NRHM), Reproductive and Child Health, STD/HIV/AIDS, nutrition and other health programmes and hospital operations. The programme focuses on developing skills in planning and designing Monitoring and Evaluation systems that use information for better decision-making and accountability to improve efficiency and effectiveness of health programmes.

## Objectives

The overall objective of the programme is to strengthen the capabilities of the participants in designing and implementing effective monitoring and evaluation systems for health programmes.

### The specific objectives are:

- To enhance understanding of the basic concepts and approaches for M&E and information management
- To develop understanding of indicators, enhance skills to develop them or choose the appropriate ones for their programme
- To develop skills for employing tools and techniques for designing and implementing M&E system for their programmes.

## Contents

- Key concepts and approaches in M&E and information management
- Understanding, developing and using indicators and performance standards (input, process, output, impact)
- Strategies and methodologies for programme monitoring (including Result-based Management (RBM))

- Monitoring and assessing quality of services
- Conceptualizing, designing and conducting evaluation studies
- Using computers for managing information
- Designing and implementing monitoring and evaluation plans

## Participants

The programme is meant for programmers, managers, implementers, mid level management people, organizations and individuals who are involved in policy and decision making in public and private sectors and in NGOs. It is also useful to researchers and individuals interested in data management. Basic knowledge of computer is desirable.

## Training Approach

The programme will use a mix of lecture by resource persons to introduce the lead concept and encourage active interaction by the participants through classroom discussions, group work and presentations.

## Course Coordinator

**Dr. S. D. Gupta**, MD, PhD (Johns Hopkins), FAMS  
Director, Institute of Health Management Research, Jaipur  
Public Health Specialist

**Dr. Anoop Khanna**, PhD  
Associate Professor, Institute of Health Management Research, Jaipur  
Monitoring and Evaluation Specialist

**Dr. J.P. Singh**, PhD  
Assistant Professor, Institute of Health Management Research, Jaipur  
Statistics Specialist

## Duration and Venue

The programme is of 5-day duration. The programme will start on Monday, 21st November 2011 and conclude on Friday, 25th November 2011. The programme is scheduled to be held at Institute of Health Management Research, Jaipur.

## Certification

*A certificate of participation on completion of the programme will be issued by IHMR, Jaipur.*

## Programme Fee

Rs.17, 000/- per participant from India and USD 600 per participant from other countries. The fee covers tuition fee, teaching material, board and lodging. Fee for the programme can be paid by demand draft payable at Jaipur. The Demand Draft should be in the favour of "Institute of Health Management Research, Jaipur".

## Discount

Early Bird Discount: Nominations received with payments on or before 04th November 2011 will be entitled to an early bird discount of 10%. Early submission of fee and nomination does not, however, guarantee acceptance of application.

Group Discount: Any organization sponsoring five or more participants to the programme will be entitled to a discount of 10% on total fee payable. Sponsors should pay full fee along with nomination forms. Applicable discounts will be given on completion of the programme.

*Organizations can avail themselves of both the discounts subject to a maximum discount of 15%.*

## Nominations and Inquiries

Nominations should reach to the Dean (Training) latest by 11th November 2011 at:

Dr. P.R. Sodani  
Dean (Training)  
Institute of Health Management Research  
1, Prabhu Dayal Marg, Sanganer Airport  
Jaipur - 302 011  
Phone: 0141-3924700 (30 Lines) Fax: 0141-3924738  
Email: deantraining@iihmr.org

## About the Institute

The Institute of Health Management Research, Jaipur is an institution dedicated to improvement in standards of health through better management of health care and related programmes. It seeks to accomplish this through management education, training, research, consultation and institutional networking in a national and global perspective. The institute has been designated as WHO collaborating Center for District Health Systems based on Primary Health Care. The Ministry of Health and Family Welfare, Government of India has identified the institute as an Institute of Excellence for training and capacity building. For more information please visit our website [www.iihmr.org](http://www.iihmr.org)



## Institute of Health Management Research, Jaipur Nomination Form for MDP

**Programme Title : Monitoring and Evaluation of Health Programmes**  
**Duration : November 21-25, 2011**  
**Venue : Jaipur**

**Dr. P.R. Sodani**

Dean (Training)

Institute of Health Management Research

1, Prabhu Dayal Marg, Sanganer Airport

Jaipur - 302 011

Phone: 0141-3924700 (30 Lines) Fax: 0141-3924738

E-mail: deantraining@iihmr.org

We are happy to nominate the following candidate(s) from our organization for the above mentioned programme.

S.No.	Name	Designation	Age (Yrs)	Sex M/F	Mobile Number
1					
2					
3					
4					
5					

We are happy to nominat Enclosed please find demand draft No. .... dated ..... for Rupees..... in words Rs. .... towards participation fee, drawn in favour of "Institute of Health Management Research, Jaipur"

Date:

Signature

Place:

Name & Address of Sponsoring Authority