

**Indian Institute of Health Management Research  
Jaipur, India**

**Management Development Programme on  
Management and Implementation of Development Projects  
7 November to 25 November, 2011**

**About the Programme**

**Background**

Project management and implementation are essential skills for high performing projects in the development sector. The professionals involved in project management and implementation are required to implement projects according to predetermined schedule, cost, and performance criteria. There is growing evidence of serious project implementation problems in health sector in low-resource settings leading to the fact that the project managers be better prepared and trained in all aspects of project management and implementation. Keeping this in mind, this training programme would focus to enhance competencies of the managing and implementing development project and particularly health sector projects.

**Objectives**

The overall aim of the programme is to improve the management and implementation skills of professionals engaged in managing development projects by focusing on the planning, implementation, monitoring and evaluation skills. The specific objectives of the course are:

- To enhance the project management skills in terms of planning, implementation, monitoring and evaluation of the projects.
- To enable human resource management skills including team work, leadership, negotiation and conflict management skills
- To appreciate the role of research in proposing, managing and evaluating projects
- To provide the best practices or challenges and constraints faced in management and implementation of projects.

## Contents

The course consists of the following contents:

- Situational analysis
- Problem identification
- Environmental assessment
- Identifying factors affecting the problem
- Formulating strategies
- Evaluating alternative strategies
- Implementation planning
- Resource identification
- Responsibility matrix
- Scheduling of activities
- Obtaining management approval and support
- Managing human resources
- Costing health projects
- Designing control and monitoring mechanisms
- Organizing procurement
- Commissioning evaluation

There will be study visits to different government and non-government organizations involved in management and implementation of development projects. The programme aims to ensure that participants return to their workplace with better insights in management and implementation of development projects, and can build on lessons learned.

## Training Approach

The training style consists of lectures, discussions, case study, exercises, group work and field visits. The programme will be based on experiential learning and participatory approach. The lead concepts will be introduced by resource persons through lectures followed by discussions. Issues will be raised and identified through brainstorming and exercises through group work and presentations.

## Participants

The programme is intended for professionals and managers working in the field of programme and project management and are involved with project design, project formulation, planning, implementation, monitoring and evaluation especially in health sector in the context of low income economies. This would include programme/project managers, programme/project officers, consultants, working for Governments, NGOs, and development partners.

## Resource Persons

### **Dr. S. D. Gupta, MD, PhD (Johns Hopkins), FAMS**

Director

Institute of Health Management Research, Jaipur, India

*Public Health Specialist*

### **Dr. P. R. Sodani, PhD, MPH (UNC-CH, USA)**

Professor and Dean (Training)

Institute of Health Management Research, Jaipur, India

*Health Economist*

### **Dr. Suresh Joshi, MD**

Professor

Institute of Health Management Research, Jaipur, India

*Programme Management Specialist*

### **Dr. N.K. Gurbani, PhD**

Professor

Institute of Health Management Research, Jaipur, India

*Pharmaceutical Management Specialist*

### **Dr. Anoop Khanna, PhD**

Associate Professor

Institute of Health Management Research, Jaipur, India

*Monitoring & Evaluation Specialist*

## **Duration and Venue**

The programme is of 3-week duration. The programme will start on 7<sup>th</sup> November 2011 and conclude on 25<sup>th</sup> November 2011. The programme will be held at the Institute of Health Management Research, 1, Prabhu Dayal Marg, Sanganer Airport, Jaipur – 302011, India. The Institute is located at a distance of 4 km from airport and 20 km from bus stand/railway station.

## **Accommodation**

The stay arrangements for the participants will be made in the institute guest house located in the campus. The AC rooms are available in the institute guest house. Participants would be provided twin-sharing accommodation. The institute campus provides a learning environment to the participants. The facilities at the Institute are of international standards. The campus is Wi-Fi enabled. Dr. DA Handerson Library & Documentation Center is an invaluable resource center. The campus also has recreational facilities.

## **Programme Fee**

The programme fee per participant is USD 1800 per participant for foreign (other than India) and Rs. 51,000 per participant for Indian participant. The programme fee covers tuition fee, teaching material, stay (AC accommodation) and meals. The fee also includes the field visits, pick-up from / drop to airport, and social events.

## **Discount**

**Early Bird Discount:** Nominations received with payments on or before 31st October, 2011 will be entitled to an early bird discount of 10%. Early submission of fee and nomination does not, however, guarantee acceptance of application.

**Group Discount:** Any organization sponsoring five or more participants to the programme will be entitled to a discount of 10% on total fee payable. Sponsors should pay full fee along with nomination forms. Applicable discounts will be given on completion of the programme.

*Organizations can avail themselves of both the discounts subject to a maximum discount of 15%.*

## Nominations and Contact Person

Nominations should reach to the Dean (Training) latest by 31st October, 2011 at

**Dr. P.R. Sodani, PhD, MPH (UNC-CH, USA)**

**Dean (Training)**

Institute of Health Management Research

1, Prabhu Dayal Marg, Sanganer Airport

Jaipur-302 011

Phone: 0141-3924700 (30 lines) Fax: 0141-3924738

Email: [sodani@iihmr.org](mailto:sodani@iihmr.org); [deantraining@iihmr.org](mailto:deantraining@iihmr.org)

## Administrative Enquiry

Should the participants need any assistance, please feel free to contact

Training Executive Mr. Dishant Singh: +91-9799394980 for programme related query

Guest Relation In-charge Mr. Achleshwar Singh: +91-9314422020 for stay related query

## About the Institute

The Institute of Health Management Research, Jaipur is an institution dedicated to improvement in standards of health through better management of health care and related programmes. It seeks to accomplish this through management education, training, research, consultation and institutional networking in a national and global perspective. The institute has been designated as **WHO Collaborating Center for District Health Systems based on Primary Health Care**. The Ministry of Health and Family Welfare, Government of India has identified the institute as an **Institute of Excellence** for training and capacity building. For more information please visit our website [www.iihmr.org](http://www.iihmr.org).